

Saint Regis Mohawk Tribal Court

Physical Address:

Tribal Justice Building

882 State Route 37

Akwesasne, NY 13655

Phone: (518) 358-6300

https://www.srmt-nsn.gov/tribal_court

Chief Judge Carrie E. Garrow

Associate Judge Barbara R. Potter

SRMT Courts Electronic Payments Click Instructions

April 2022

Foreword

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1. Online Court Payments

Access the Courts Tribal Site <https://srmt.tribalsites.com/> to make a payment on a court case. Registration/Login is not needed to make a payment.

1.1. Register/Create an Account (Optional)

- Click **Register** from the site menu at the top of the page. The Registration page will display.
- Enter all required information
 - ◇ First Name
 - ◇ Last Name
 - ◇ Email Address
 - ◇ Create a Password
- Click the checkbox to accept the site terms & conditions.
- Click the **Submit** button. A message will display indicating that the registration was successful.

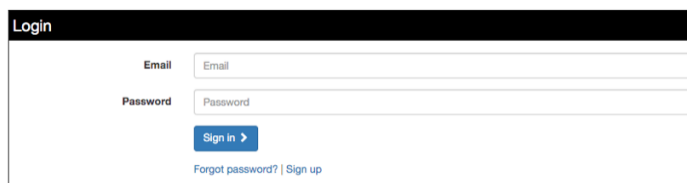


The registration form contains the following fields and elements:

- First Name ***: Text input field with placeholder "Enter first name ..."
- Last Name ***: Text input field with placeholder "Enter last name ..."
- Email ***: Text input field with placeholder "Enter email address ..."
- Password ***: Text input field with placeholder "Enter password ..."
- Confirm Password ***: Text input field with placeholder "Confirm password ..."
- ☐ I accept terms and conditions.
- Submit** button (green)

1.2. Login (Optional)

- Click **Login** from the site menu at the top of the page. The Login page will display.
- Enter the email address and password.
- Click the **Sign In** button. A login successful message will briefly display before loading the home page.



The login form is titled "Login" and contains the following elements:

- Email**: Text input field with placeholder "Email"
- Password**: Text input field with placeholder "Password"
- Sign in** button (blue)
- [Forgot password?](#) | [Sign up](#)

Note: If the password has been forgotten, click the **Forgot password** link on the Login page to enter the email address. An email message will be sent with instructions on resetting the password.

1.3. Make a Payment

- From the site homepage click the **Click Here To Make A Payment** button. The Online Tribe Payment page will display.
- OR-
- Click the **Make A Payment** from the site menu at the top of the page. The Online Payment page will display.



Welcome to the Saint Regis Mohawk Tribe payment portal page. Please enter your case number and Last name in the fields below. If you have any fines, we will display them and you will be able to pay the full amount or a partial amount (Minimum \$20 partial payments allowed). If you have any questions please contact us.

Get Case File Data

Please enter your Case Number and Last Name

<small>Case Number</small>	<small>Last name</small>
<input type="button" value="REQUEST"/>	

- Enter the Last Name & Case Number for the desired case.
- Click the **Request** button. The page will refresh and include the case as an item in the shopping cart. The total balance and remaining balance amounts will be pulled from the case.

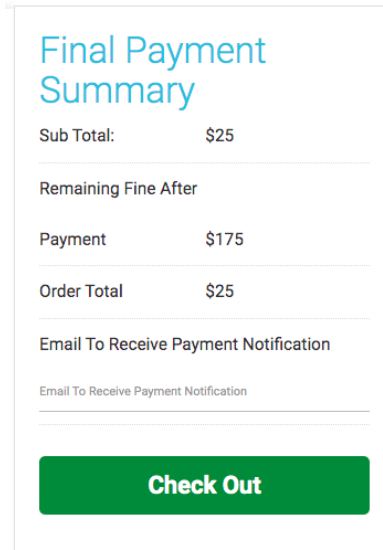
St. Regis Mohawk Tribal Court Online Payment

Charge	Fine	Pay Another Amount	Case #	Defendant	Subtotal	
22-REH-0001	\$200	\$ 200	22-REH-0001	Case	200	Pay Full Fine

- The remaining balance amount owed will default as the payment amount but can be changed to a different amount as desired. To change the amount to be paid, type the new amount in the Pay Another Amount field. **Note:** the minimum payment amount allowed is \$20.

Fine	Pay Another Amount
\$200	\$ <input style="border: 2px solid blue;" type="text" value="25"/>

- Once the amount has been changed in the Pay Another Amount field, the page will refresh and the new amount to be paid will be reflected in the Final Payment Summary section.



Final Payment Summary

Sub Total:	\$25
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Remaining Fine After

Payment	\$175
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Order Total	\$25
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Email To Receive Payment Notification

Email To Receive Payment Notification

Check Out

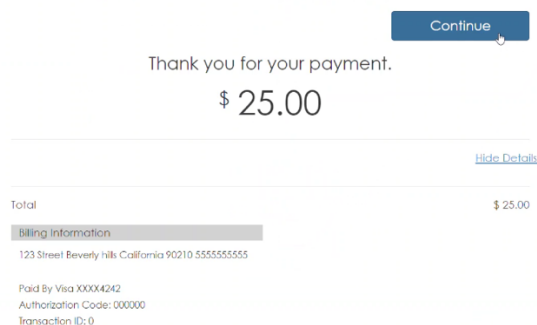
- (Optional) to receive a Payment Confirmation email message – enter the email address in the Email to Receive Payment Notification field prior to Check Out.
- Click the **Check Out** button. The site will redirect to the Payment Processing page.
- On the Payment Processing page, enter the credit/debit card information. All fields are required.



Card Number * Exp. Date * Card Code

Pay **Cancel**

- Click the **Pay** button. A payment confirmation page will display to confirm that the payment was processed.



Continue

Thank you for your payment.

\$ 25.00

[Hide Details](#)

Total	\$ 25.00
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Billing Information

123 Street Beverly hills California 90210 5555555555

Paid By Visa XXXX4242
Authorization Code: 000000
Transaction ID: 0

- If an email address was entered, an email message will be sent confirming the payment.