Akwesasne Employment Resource Center
611 State Route 37
Akwesasne, New York 13655
Corner State Route 37 & St. Regis Road

518-358-3047
518-358-1502 FAX
E-mail: aerc@srmt-nsn.gov

Hours of Operation:
Monday - Friday
8:00 a.m. to 5:00 p.m.

www.myaerc.org

Funded in part by the Government of Canada’s Aboriginal Skills and Employment Training Strategy
Job Finding Club

The AERC will offer a three week job search program for individuals who are looking for employment, options and opportunities.

Attendees will learn how to market themselves to employers through a structured skills development program:

- Develop a winning resume and cover letter;
- Learn how to and when to network;
- Do's and Don'ts at job interviews;
- Finding leads and hidden job markets;
- The value of transferable skills, abilities and experience;
- Connections to employers;
- Group support and individual coaching.

Employers

The AERC will maintain a listing of available and qualified job seekers at all levels of employment from entry level to top management positions.

The AERC will assist employers to:

- Reduce effort and expense of recruiting qualified individuals;
- Increase your Native workforce;
- Build workforce partnerships;
- Develop a regional and international workforce.
- Assist employers recruit individuals by hosting:
  - Recruitment Fairs (2 - 3 employers)
  - Job Fairs (40 + employers)

Resource Library

The AERC is a free, walk-in service designed to help job seekers conduct an effective search. Support will be provided by a Resource Coach on skills vital for success when looking for work and accessing hidden job markets.

The AERC will provide the job search tools necessary to connect to employment:

- computers
- high-speed internet for job postings
- job board
- fax
- phone
- newspapers

Job postings will be available for full-time, part-time, project based, seasonal and daily labor needs at all levels and sectors of the economy.