

# Saint Regis Mohawk Tribe

## Application for a Building Permit



NOTE: AN INCOMPLETE APPLICATION WILL DELAY THE TIMELY ISSUANCE OF YOUR PERMIT; PLEASE ENTER N/A IF A SECTION IS NOT APPLICABLE. SUBMIT APPLICATION WITH CERTIFIED SET OF BLUEPRINTS FOR REVIEW.

### Part 1: General Information

1. Project Location and Information

- a. Number and Street Address: \_\_\_\_\_
- b. Lot Map Number: \_\_\_\_\_
- c. Current use of the property/Building: \_\_\_\_\_

2. Owner Identification

- a. Owner Name: \_\_\_\_\_
- b. Address of Owner: \_\_\_\_\_
- c. City State Zip: \_\_\_\_\_
- d. Phone Number: \_\_\_\_\_

3. Type of Construction or Improvement

- |   |   |
|---|---|
| <input type="checkbox"/> New Building- Proposed use is:                 |   |
| <input type="checkbox"/> Conversion – Current Use is                    | Proposed use is:                                      |
| <input type="checkbox"/> Addition <input type="checkbox"/> Alteration   | <input type="checkbox"/> Repair/Replacement           |
| <input type="checkbox"/> Relocation <input type="checkbox"/> Demolition | <input type="checkbox"/> Misc. Structure or Equipment |

4. Description of Project:

5. Estimated Project Cost:

- a. Contractors estimate for the work to be performed: \_\_\_\_\_
- b. If the work is to be performed by the homeowner: \_\_\_\_\_

<b>CONTINUE ON PAGE TWO - OFFICIAL USE ONLY</b>		
Date Received: _____	Received by: _____	Forwarded To: _____
<b>SPECIAL APPROVAL NEEDED BY:</b>		
<input type="checkbox"/> Tribal Clerk	<input type="checkbox"/> Environment Department	
<input type="checkbox"/> Tribal Historic Preservation	<input type="checkbox"/> Water & Sewage Department	

**APPLICATION FOR A BUILDING PERMIT (PG. 2)**

**PART 2: DESIGNERS AND CONTRACTORS**

**Table R301.2**

**Climatic and Geographic Design Criteria**

Ground Snow Load	Wind Speed (MPH)	Seismic Design Category	Subject	To	Damage	From	Winter Design Temp	Ice Shield Underlayment Required	Flood Hazard	Air Freezing Index
			Weathering	Frost Depth	Termite	Decay				
60 PSI	115MPH	D <sub>1</sub>	Severe	5-6 ft	None	None	-15To 84	Yes 24" Eve to ext. wall	Severe	2124

Architect/Engineer:      Name:  
   Address:  
   City, State, Zip  
   Phone Number:

General Contractor:      Name:  
   Phone Number

Electrical Contractor:    Name:  
   Phone Number

Plumbing Contractor:    Name:  
   Phone Number

Mechanical Contractor:   Name:  
   Phone Number

**PART 3: PROJECT LOCATION AND DETAILS**

Please attach a sketch, set of blue print plans

A sketch of the work to be performed must be a part of the application. The sketch must include the following:

- ❖ Location of the proposed structure or addition showing the number of stories and all exterior dimensions;
- ❖ The distance of the proposal from all lot lines;
- ❖ The distance of the proposal from any structure including neighboring structures;
- ❖ The depth of the proposed foundation or footers;
- ❖ The maximum percentage of the lot to be covered by the building;
- ❖ If an addition it will be used as:  
 Family Room     Living Room  
 Kitchen           Den             Bedroom     Bath           Other \_\_\_\_\_
- ❖ Basement:             Full             Partial       Crawl       Slab
- ❖ Garage:                 Attached     Detached
- ❖ Utilities:                Electric     Gas
- ❖ Water Supply         Water       New Well    Existing Well
- ❖ Wastewater            Sewage      Septic System

**IMPORTANT NOTICES: READ BEFORE SIGNING**

- I. Work conducted pursuant to a building permit must visually inspected by the Compliance Department and must conform to the Saint Regis Mohawk Tribe Fire Prevention and Building Code, the Code of Ordinances of TCR 2008-081, and all other tribal applicable codes, rules, certifications or regulations.
  
- II. It is the owner's responsibility to contact the **Compliance Office at 518-358-2272 or [compliance@srmt-nsn.gov](mailto:compliance@srmt-nsn.gov) (Mon thru Fri 8 a.m. to 4p.m.)** at least 48 hours before the owner wishes to have an inspection conducted. More than one inspection may be necessary. This is especially true for "internal work" which will eventually be covered from visual inspection by additional work.  
  
**DO NOT PROCEED TO THE NEXT STEP OF CONSTRUCTION IF SUCH "INTERNAL WORK" HAS NOT BEEN INSPECTED.** Otherwise, work may need to be removed at the owner or contractor's expense to conduct the interior inspection. Close coordination with the Compliance Department will greatly reduce this possibility.
  
- III. Owner hereby agrees to allow the Compliance Department to inspect the sufficiency of the work being done pursuant to the permit, provided however, that such inspection(s) is (are) limited to the work being conducted pursuant to this permit and any other non work related violations which are readily discernible from such inspection(s).
  
- IV. Law requires contractors to maintain workers compensation and disability insurance for their employees. No permit will be issued unless currently valid workers compensation and disability insurance certificates are attached to this application. If the contractor believes he/she is exempt from the requirements to provide worker's compensation and/or disability benefits, the contractor must complete form **C-105.21**, attached hereto.
  
- V. If a Certificate of Occupancy (C of O) is required, the structure shall not be occupied until said certificate has been issued.
  
- VI. Work undertaken pursuant to this permit is conditioned upon and subject to any tribal, federal regulations relating to asbestos material.
  
- VII. This permit does not include any privilege of encroachment in, over, under or upon any street or right-of-way.
  
- VIII. The building permit card must be displayed so as to be visible from the street nearest to the site of the work being conducted.

**I, \_\_\_\_\_, the above-named applicant, hereby attest that I am the lawful owner of the property described within or am the lawful agent of said owner and affirm under penalty of perjury that all statements made by me on this application are true.**

**(Signature)** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Permit and Inspection Fee Schedule

		Applicable
Permit / Inspection Description	Fee	Fee
New Construction		
One or two family dwelling or multi-single family (townhouses) regulated by the Residential Code	First \$1,500 square feet of area.....\$100	
	Each Additional 1,000 square feet .....\$50	
	Sitting of a Manufactured Home.....\$50	
Residential buildings regulated by the Building Code	Each 1,000 square feet .....\$100	
Installation of an approved factory manufactured home (modulor)	dwelling unit.....\$50	
Garages,swimming pools or Miscellaneous Structures	Each 1,000square feet of area.....\$50	
Buildings regulated by the Building Code	Each 1,000 sqaure feet .....\$200	
<b>Additions Fees for project which involve the contruction of an addition onto an existing building shall be computed solely by square footage of the area of the proposed addition</b>		
One or two family dwelling or multi-single family (townhouses) regulated by the Residential Code	Each 1,000square feet of area.....\$50	
Residential buildings regulated by the Building Code	Each 1,000square feet of area.....\$50	
Installation of an approved factory manufactured home (modulor)	Each 1,000square feet of area.....\$50	
Garages,swimming pools or Miscellaneous Structures	Each 1,000square feet of area.....\$50:	
Buildings regulated by the Building Code	Each 1,000square feet of area.....\$200	
<b>All alterations or renovations to the Building Permit shall be assesed</b>		
One or two family dwelling or multi-single family (townhouses) regulated by the Residential Code	.....\$35	
Residential buildings regulated by the Building Code	.....\$50	
Buildings regulated by the Building Code	.....\$100	
<b>Inspections of Existing Buildings</b>		
One or two family dwelling or multi-single family (townhouses) regulated by the Residential Code	Inspections of existing buildings as it pertains but not limited to the Building Code, Residential Code, Mechanical Code, Plumbing Code Gas Code, Fire Code, Property Code and Existing Building Code.....\$100 Occupancy and COO.....\$100 Property Maitanance and CoO .....\$ 50	
Residential buildings regulated by the Building Code		
Buildings regulated by the Building Code		
Existing Building Prior to TCR 2008 - 81		

Please make checks payable  
to: St. Regis Mohawk Tribe  
TGF